

**Back to Basics Charter School Foundation, Inc.**  
**Annual Board of Director's Meeting**  
**Thursday June 10, 2010**  
**Minutes**

D R A F T

**In attendance:** Jeffrey Huggins, Vinnie Medero, Stan Mikita, Carol Hines-Cobb, Dr. Lew Kirk, Jackie Zebos, Gil Schisler, Alba Mas, Nancy Hutson, Lynne Volpe, Dr. Steve Shivers, Gary Hocevar, and Kris Bennett.

1. **Call to Order** - The meeting was called to order at 6:02pm. M. Schisler congratulated the staff on the phenomenal job in planning and executing the graduation ceremony.
2. **Approval of the March 10 minutes** – The minutes for the May meeting will be approved at the July meeting.
3. **Treasurer's Report** – Nancy Hutson stated that spending was favorable to plan by \$368,000 when compared to budget.
4. **CEO/Principal's Report** – Mr. Hocevar reported that the closure of school this year went very smoothly. All staff is expected to return next year with the exception of Mr. Agee who is moving out of the area. The school will very much miss this excellent teacher. An updated organizational chart was distributed. The charter reapplication process is underway. The staff and faculty voted on their preferences for the distribution of one time money related to A+ recognition funds. Should these funds be received they will be disbursed as follows: 90% to be for staff and faculty and 10% for supplies. Approval of this proposal was moved by Mr. Huggins and seconded by Mrs. Hines Cobb. The motion was approved unanimously. Student and Employee handbooks were distributed. The school calendar for 2010-2011 was discussed. Mr. Medero moved that the school calendar be altered to mirror that of the school district with Good Friday a school holiday. The motion was seconded by Mrs. Zebos. The motion was approved unanimously. The retention policy was discussed and amended to remove the prohibition against retained students remaining at the school. Ms. Mas moved that the policy be altered and the motion was seconded by Mrs. Hines Cobb. The motion was approved unanimously. Mr. Hocevar announced that the summer hours would be from 8:30 to 4pm with the office closed on Friday.
5. **Faculty Report** – Mrs. Bennett announced that Mr. Fernandez had received a grant for travel to Monterey California for Robotics training.
6. **PRA Report** – Mr. Stan Mikita will be the new PRA representative to the board.
7. **Committee Reports** –
  - Finance and Development** – The committee met and reviewed the budget.
  - Governance and Nominating** – Dr. Kirk reported that the committee did not meet.
  - Academic Curriculum Review and Oversight** – Discussed the retention policy.
  - Facilities and Operations Committee** – The pavilion is nearly completed and bids for painting are being reviewed. The gutter project is ongoing and repairs to the floor have been suspended for the time being.
8. **New Business** – A slate of officers was proposed: Nancy Hutson, president, Gil Schisler, Treasurer, Alba Mas, vice-president, and Jackie Zebos, Secretary. Mr. Schisler moved for approval of the officers, the motion was seconded by Ms. Mas. The motion was approved unanimously.
9. **Old Business** – Final approval of the 2010-2011 budget. Ms. Volpe moved for approval of the budget and the motion was seconded by Ms. Hutson. The motion was approved unanimously.
10. **Public Comment** – There were no comments from the public.
11. **Adjournment** – Gil Schisler moved to adjourn the meeting; the motion was seconded by Alba Mas. The meeting was adjourned at 6:50pm.

**Minutes taken by Jackie Zebos, Board Secretary**

**Minutes respectfully submitted by Jackie Zebos, July 14, 2010**