

Back to Basics Charter School Foundation, Inc.
Board of Directors Meeting
Wednesday, August 11, 2010

Approved Minutes

In attendance: Mr. Robert Negron, Ms. Kristine Bennett, Ms. Lynne Volpe, Dr. Steve Shivers, Mr. Gil Schisler, Mrs. Nancy Hutson, Gary Hocevar, Mr. Vinny Medero, Mrs. Carol Hines-Cobb, Mr. Stanley Mykita, Dr. Lew Kirk and Mr. Jeffrey Huggins.

Absent: Ms. Alba Mas and Mrs. Jackie Zebos

1. **Call to Order** – the meeting was called to order at 6PM by Mrs. Hutson, Board President.
2. **Approval of the July 14, 2010 Board Minutes-** Mrs. Hutson called for a motion to approve; motioned entered by Mr. Schisler, seconded by Mrs. Hines-Cobb. The board voted unanimously to approve the minutes as written.
3. **Treasurer's Report** – see attached.
4. **Principal's Report**
 - Charter School Principal's meeting – TCMS hosted the meeting prior to the beginning of school. MaryEllen Elia, Superintendent of SDHC, was in attendance for a portion of the meeting and TCMS received a thank you note from the charter school office for hosting the event.
 - There are a total of 25 applications for new charter schools – 10 are schools who are resubmitting their applications. Out of the 25 applications, 50% are run by management companies.
 - Each board member has received a copy of the revised quality statement for the 2010-2011 school year.
 - TCMS is completely staffed
 - Thanked Lynne Volpe and Carol Hines Cobb who addressed the faculty and staff at the first day
 - of preplanning
 - Introduced new faculty to the board members
 - Invited board members to attend Tornado Community Connection on Saturday, August 14.
 - Invited board members to attend Open House on Wed., August 18^h and to be on campus on the first day of school, August 19.
 - Asked Mrs. Ratcliffe to report to the board the number of students at each grade level to begin the school year and the number of students on the waiting list:

Grade 6
Enrolled: 220
Waiting List: 244

Grade 7
Enrolled: 217
Waiting List: 81

Grade 8
Enrolled: 215
Waiting List: 28

- Added more students to compensate for the annual “no-shows” – numbers should drop after the first day of school.
 - Scott Labaw reported on facilities in Ms. Mas’ absence:
 - Principals who attended the Charter School Principal’s meeting were amazed with our facility
 - Pavilion is now ready
 - Grounds are being treated for pest control
 - Gutters are almost complete
 - Pod has been removed from the parking lot
 - Collecting tile for Ms. Mas’ project
 - Mrs. Bennett reported on FCAT results – more detailed information will be provided in the State of the School report which will be presented at the September board meeting.
 - Mrs. Bennett also reported the addition of two new electives this year – Drama and Emerging Technology, which is a high school credit course.
 - Charter Reauthorization application – Gary Hocesvar asked the board to approve sending the reauthorization application to the Charter School office. The motion as introduced by Mr. Schisler, seconded by Dr. Kirk. The board voted unanimously to send the application for reauthorization of a 15 year charter.
5. **Faculty Report** – Mr. Negrón thanked the board for its continuing support of the faculty, and looked forward to working with them again this year as the faculty representative to the board.
6. **PRA Report** – Mr. Mykita had nothing to report at this time on behalf of the PRA.
7. **Committee Reports**
- **Finance and Development** – report on the audit
 - **Governance and Nominating** – Dr. Kirk reported that the committee noted minor by-law changes for the charter reauthorization application.
 - **Academic Curriculum Review and Oversight** – Ms. Volpe reported that the committee would be working on FCAT reports, goals, etc.
 - **Facilities and Operations** (reported earlier in the meeting by Mr. LaBaw)
8. **New Business** – none
9. **Old Business** – none

10. **Adjournment** – Mrs. Hutson asked for a motion to adjourn the meeting. Mr. Schisler introduced the motion; seconded by Dr. Kirk. The board voted unanimously to adjourn the meeting at 6:45PM.

Minutes taken by Helen Ratcliffe

Minutes respectfully submitted by Jackie Zebos, Board Secretary

Back to Basics Charter School Foundation, Inc.

Terrace Community Middle School

Finance Committee

To: BTBCSF Board Members

From: Gil Schisler, Treasurer

Date: 08/08/10

RE: July 2010 YTD Operating Results

The results as outlined in this report are based on unaudited financial data, and as such is to be used for informational purposes for management only and is not intended to convey Foundation financial data to the public.

Revenues:

YTD revenue total \$353k which is only 92.8% of the plan for July. Of this State FTEs, Capital and A-Plus monies accounted for \$ 343k or 97.5% of the total revenue. The balance is the result of student activity fees, grants, donations and interest earnings. This is expected and strictly timing in relation to school not yet open. We expect much closer to plan as school is geared up.

Expenses:

YTD total spending ended up at \$ 318k which was favorable to the operating plan of \$ 392k by \$73k or about 19% favorable to the plan. Again this is mainly timing with relation to school starting next week.

Cash balances and working capital liquidity are stable month over month at \$1,650k with \$955k encumbered by the bonds and associated mortgages. The balance of \$694k is available for current and future foundation needs.

Respectfully submitted,

Gil Schisler

Faculty Report to the Board

Terrace Community Middle School
September 8, 2010

- Open House Aug. 18
 - Staggered grade levels
- Grade level assemblies 1st day of school
 - Led by new GLA's
- Mentorship group a success for new teachers
 - First meeting Aug. 31
 - Environment + staff support = successful education
 - Thank you from Ms. Wood
- Athletics
 - Incredible turnout
 - Boys soccer – Labaw / Salazar
 - Girls Volleyball – Zak / Zak
- Student Tutoring
 - All teachers helping tutor students
- Faculty change
- In the classroom...
 - Beginning of school assessments
 - RTI
 - Pre-test