

**Back to Basics Charter School Foundation, Inc**  
**Board of Director's Meeting**  
**Minutes - Wednesday, March 10, 2010**

**APPROVED**

**In attendance:** Mr. Jeffrey Huggins, Dr. Nasrin Erfanian, Mr. Vinnie Medero, Dr. Lew Kirk, Ms. Jackie Zebos, Mr. Gil Schisler, Ms. Alba Mas, Ms. Nancy Hutson, and Ms. Lynne Volpe, Dr. Steve Shivers, and Carol Hines-Cobb.

**Call to Order** – Meeting was called to order at 6:02pm.

**Approval of the Minutes** – Ms. Mas moved approval of the minutes and the motion was seconded by Mr. Medero. The board voted unanimously to approve the minutes as drafted.

**Treasurers Report** – Ms. Hutson presented the report. Revenues are in a favorable position of \$321K compared to the budget. The Foundation has an excess of revenues of \$757K as of February.

**Chief Education Officer's Report** – Mr. Hocevar briefly discussed the TCMS Literacy Plan that was distributed to board members via email. Ms. Hines-Cobb moved approval; the motion was seconded by Ms. Volpe and the board unanimously approved the plan. Mr. Hocevar discussed the possibility of hosting an additional event for parents but it was determined that the New Parent University would suffice. An admissions update was provided. There was a lengthy discussion of the racial/ethnic balance requirements and the techniques used to achieve the balance in terms of the composition of the waiting list. Mr. Hocevar will forward the statutory language to the board members for review. A representative from school district visited the school to monitor the FCAT testing. Mr. Hocevar discussed plans for acquiring a tool to be used for national norm reference testing.

**Faculty Report** – Mr. Negron reported that Mr. Cornwell's choral performers received three excellent ratings at a recent competition. Competition for slots on the Battle of the Books team is underway and the annual Symposium will take place on April 19<sup>th</sup>.

**PRA Report** – Dr. Erfanian announced auction raised approximately \$45,000. Ongoing fundraising efforts continue. The PRA is serving breakfast to students during the week of FCAT testing.

**Committee Reports**

- **Finance and Development** – The committee awaits final figures from Tallahassee for the preparation of the annual budget. The committee encourages all board members to seek development opportunities.

- **Governance and Nominating** – No meeting was held.
- **Academic Curriculum Review and Oversight** – Ms. Volpe discussed with administrator's the impact of the increased enrollment and strategies for managing the impact.
- **Facilities and Operations** – Plans for the Pavillion have been approved and it is hoped that construction may occur during spring break. The gutters have been repaired.

**New Business** – The chair announced that the April meeting, which is scheduled for the week of spring break, will be canceled.

**Old Business** – None

**Public Comment** – None

**Adjournment** – Ms. Mas made a motion to adjourn; the motion was seconded by Mr. Huggins. The meeting adjourned at 7:05pm.

Minutes taken by Jackie Zebos